



## CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

### CITY OF CAYCE Regular Council Meeting June 3, 2014

The June Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### **Call to Order**

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

#### **Approval of Minutes**

Council Member Almond made a motion to approve the minutes of the May 6, 2014 Regular Meeting and the May 21, 2014 Special Meeting as submitted. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

#### **Presentations and Proclamations**

##### **A. Presentation of Whole Sole Award**

Mayor Partin presented the Whole Sole Award to Ms. Melissa Denny, Ms. Angie Roof and Ms. Jane Smoak. Mayor Partin thanked them for their hard work in coordinating a fundraiser and raising close to \$10,000 for a fellow employee's wife who was diagnosed with cancer.

##### **B. Presentation by Mr. Lowe Sharpe re Tree City USA**

Mr. Lowe Sharpe, the Urban Coordinator, with the South Carolina Forestry Commission explained that the City of Cayce has been designated a 2013 Tree City USA city. He thanked Mayor and Council for their commitment to effective urban forest management. He explained that the City achieved the status by meeting the program's four requirements: having a tree board or department, having a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day

observance and proclamation. Mayor Partin and Council had their picture taken with Mr. Sharpe holding the Tree City USA banner.

**C. Approval of Proclamation – Communications Month and Say Something Nice Day**

Council considered for approval a Proclamation designating May as Communications Month and June 1<sup>st</sup> as Say Something Nice Day. Council Member Jenkins made a motion to approve the Proclamation as presented. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin thanked staff for all their hard work and said it was her privilege to work with them and Council.

Mayor Partin stated that Council would not be taking action on agenda items IV.C. and IV.D since there would be a vote later in the meeting to postpone both rezonings. She explained that the public could still comment on either item.

**Public Comment Regarding Items on the Agenda**

Mr. Matt Carroll, 1118 Blake Drive, Item IV.C. – Mr. Carroll stated that he lives on the street adjacent to the property that is under consideration for rezoning. He stated he and his neighbors are in favor of the development but were concerned about people parking on their street and hoped there was a plan in place to enforce parking and traffic issues. Mr. Carroll stated he had heard there was going to be a gate installed at the back of the property for entrance to the Riverwalk Park and there was concern people may park on Blake Drive to access the park through the gate.

Mr. Russell Cann, 1120 Blake Drive, Item IV.C. – Mr. Cann thanked Mayor and Council for their service and stated that the City's staff was awesome. He stated that he wanted to make sure that stormwater is addressed in the plans for the new development. He explained that all the neighbors on Blake Drive support the new development and think it will be a great improvement to the area. Mr. Cann stated that the neighbors want to make sure that the neighborhood stays a single home community.

Mr. Derek Nattier, 1111 Blake Drive, Item IV.C. – Mr. Nattier stated he thinks development in Cayce is fantastic and he loves to see the City grow but he wants to make sure it is done the right way. He stated he was concerned that the development could turn into college student housing.

Mr. Russell Long, 900 K Avenue, Item IV.F. – Mr. Long stated that he felt the hospitality tax would penalize Cayce's residents and small business owners. He stated it might be time to look at cutting services rather than raising taxes or fees. He

explained that people on fixed incomes would appreciate any consideration Council could give them.

Ms. Carol Bowles, 1402 Prentiss Street, Item IV.F. – Ms. Bowles asked a question concerning the Budget Facts sheet that was distributed to all the City's residents. She thought the pie chart showed that only 31.4% of property taxes were collected. Mayor Partin explained that it actually illustrated that property taxes only make up 31.4% of the City's revenue.

Mr. Jamie Campbell, 1131 M Avenue, Item IV.F. – Mr. Campbell explained that he had concerns about the budget process. He felt there were a number of ideas for cuts that weren't considered, he stated only tax increases were considered. He stated he felt that some of the matching monies for grants should be reconsidered since beautification projects were nice but not necessary. Mr. Campbell stated he was totally against the hospitality tax and felt that it currently was not the time to ask for it.

### **Ordinances and Other**

- A. Approval of Ordinance Amending Chapter 28 ("Offenses and Miscellaneous Provisions") of the City Code to Add a New Section 28-59 ("Damaging and Looting Archaeological/Historical Sites") – First Reading

Council Member James made a motion to approve an Ordinance amending Chapter 28 of the City of Cayce Code of Ordinances. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin explained that the ordinance was created to preserve archaeological pieces in the 12,000 Year History Park. Ms. Vance stated the ordinance is part of the Memorandum of Understanding with the National Park Service. She stated they had asked the City to adopt an ordinance to protect and preserve the archaeological and historical sites within the City. This ordinance gives Cayce law enforcement tools for prosecuting individuals who remove artifacts from these sites and/or damage these sites.

- B. Approval of Intergovernmental Agreement with Lexington County Concerning implementation of Stormwater Management Program

Mr. Greenwood stated as part of the City of Cayce's participation in the National Pollutant Discharge Elimination System (NPDES), the City, Lexington County and other municipalities in the watershed participate in a Stormwater Consortium. The NPDES requires the City to maintain a Stormwater Management Program. The agreement outlines the responsibilities of the City of Cayce and Lexington County as it relates to the City's SWMP. A new NPDES permit was placed into effect as of January 1, 2014. As a result, a new agreement is required between the City of Cayce and Lexington County. Council Member Almond made a motion to approve the Intergovernmental

Agreement with Lexington County and authorize the Mayor and City Manager to sign the agreement. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin explained that the land owners had requested that agenda items IV.C. and IV.D. be postponed until they can get some further data needed to staff. Council Member Almond made a motion to postpone Item IV. C. and Item IV. D. Council Member James seconded the motion which was unanimously approved by roll call vote.

- E. Approval of Ordinance Amending Zoning Map and Rezoning property located at Tax Map Number 005749-13-002 (003)(005) from RG-2 (General Residential, High Rise) to M-1 (Light Industrial) – Second Reading

Council Member Almond made a motion to approve the ordinance on second reading amending the zoning map and rezoning the property from RG-2 to M-1. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- F. Approval of Ordinance Providing for a Local Hospitality Tax on the Sales of Prepared Meals and Beverages in Establishments – First Reading

Council Member Almond made a motion to approve the ordinance providing for a local hospitality tax. Council Member James and Council Member Jenkins seconded the motion at the same time. Ms. Vance explained that the hospitality tax is a 2% tax on prepared food and beverages. She stated the 2% tax is added to the bill at a restaurant and is not subtracted from the restaurant's revenues. She explained it is not an extra tax on the restaurant. She stated that if the capital penny passes in Lexington County then the City will be required to reduce its 2% hospitality tax to 1%.

Ms. Vance explained that Lexington School District Two will have a bond referendum on the November ballot. She stated there is currently a penny sales tax that pays for school debt and the referendum won't add another penny. It will just increase the school debt.

Ms. Vance explained that the hospitality tax is purely a use tax; you have to purchase prepared foods or beverages to pay the tax. The tax can only be two pennies and can only be used for tourism related facilities and operation and maintenance. She stated half of the money can be spent on operation and maintenance of the Cayce Historical Museum and the Cayce Riverwalk Park. Ms. Vance explained that the first phase of the Riverwalk is twelve years old and is at the point that it needs repairs. There is not money in the General Fund budget to make these repairs and there are not any grants for repairs; there are only grants available for new sections.

Ms. Vance explained that the other half of the hospitality tax money can be used on brick and mortar capital facilities. For example, building a new Museum or a new trail. The money can also be used for the 12,000 Year History Park or used to match grants on beautification projects.

Mayor Partin stated she was not able to attend the May 21, 2014 Special Council Meeting due to an illness but she was told that Mr. Leo Redmond, the Director of the Cayce Museum, spoke at the meeting in support of the Hospitality Tax. There was a large amount of people in the audience in support of it as well. Mr. Redmond also gave Mayor and Council a list of approximately fifty people who support the hospitality tax. Mayor Partin stated one reason Council looked at the hospitality tax as an option to balance the budget is because they had heard from a lot of people in favor of it.

Ms. Vance stated that one of the options given to Council to balance the budget was to go to a part-time Museum or discontinue it altogether. She explained one of the problems the City has is a lack of operation and maintenance revenue. The City's property taxes and business license fees have declined and the hospitality tax is another source of revenue that can take pressure off the General Fund. It would free up money to be spent on core services such as police and fire.

Council Member James stated in all his time in Cayce he had never seen so many people attend a Council Meeting in support of something. He explained that at a time when Council was trying to figure out the best way to balance the budget it was a pleasant surprise to have so many people present the hospitality tax as an option. He stated he has received many phone calls from residents in support of the hospitality tax. Council Member James stated many people visit the City now to enjoy the Riverwalk and many college students live in the City so let them share the expenses of the great things going on in the City.

Mayor Partin stated a majority of the people who visit the City's restaurants during lunch hours are not residents of the City. She explained that the Interstate 77 interchange will also be a large site where the source of the hospitality tax will come from. Council Member James stated over six million people have visited the Riverwalk and that is a lot of people visiting the City of Cayce. Mayor Partin called the question and the motion passed unanimously by roll call vote.

G. Approval of Ordinance to Adopt an Annual Budget for the City of Cayce for FY14/15 – First Reading

Ms. Vance explained that the budget was balanced with option three. She stated option three includes all the other cuts that were made along with not hiring a Director for Planning and Department, not taking positions from part time to full time and only purchasing \$107,000 in equipment of the \$1.7 million that was requested and is

needed. She explained that just that morning she had to make the hard decision to spend \$5,000 in repairs on a truck in the Fire Department that is only worth \$1,500 but there are not any funds to purchase new capital items. Ms. Vance stated the City did not make any capital purchases last year or this year so unfortunately the City is going to get back to the point where it is spending money on vehicles that should be replaced and that is not a good use of taxpayers' money.

Ms. Vance stated that Council wanted to keep their promise to add twelve new firefighters in four years so to balance this year's budget it was decided to hire three new firefighters for half of a year instead of a full year. She stated the residential sanitation fees are going to increase from the originally budgeted amount of \$7.50 to \$9.00 per month. This is part of the five year plan to make the department self sustaining like Sanitation Department's are in other communities.

Ms. Vance stated it was also decided to change the Police Officers in the City Parks to Park Rangers to save money on equipment and retirement costs. She explained that nine months of hospitality tax revenue is included in the budget so the City would start collecting it in October. Council Member Almond made a motion to approve the budget on first reading. Council Member Corley seconded the motion. Council Member James stated if any unexpected funds become available then staff needs to look at decreasing the unanticipated increase in sanitation rates and lower the fees to \$7.50 a month instead of \$9 a month. Mayor Partin explained that the World Wide Recycling fire cost the City a million dollars which didn't help the budget. Mayor Partin called the question and the motion passed unanimously by roll call vote.

### **City Manager's Report**

Ms. Vance stated the City received a JAG Grant that will be used to purchase all the capital equipment that was requested in the Court's budget and cut. A new printer, computer, recording equipment and metal detector will be purchased. She reminded everyone that the City's Centennial Celebration is September 5 – 7, 2014. There will be a free concert at the Brickworks property, a family friendly celebration at Granby Gardens Park and a historic day where a twenty five year old time capsule will be unburied and a new one buried.

Ms. Vance stated that Phase IV of the Riverwalk was re-bid since all the bids came in so high. She explained that staff cleared the area to save money. The Lexington Avenue CDBG project is about to come to completion. She stated that staff had software training for the new software recently. The new software will be much more effective and efficient and there will be less duplication. She stated implementation for the software is July 1, 2014.

### **Committee Matters**

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Corley made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – April 1, 2014  
Cayce Events Committee – April 17, 2014  
Planning Commission – April 21, 2014  
Museum Commission – April 30, 2014

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments

#### Beautification Foundation – Two (2) Positions

Mr. Butch Kelly and Mr. Ross Shealy's terms expired in May. They would both like to serve again and the Foundation has recommended them for reappointment. Council Member Jenkins made a motion to reappoint both members. Council Member James seconded the motion which was unanimously approved by roll call vote.

#### Events Committee - One (1) Position

Ms. Frankie Newman's term expired in June. She would like to serve again and the Committee has recommended her for reappointment. Council Member James made a motion to reappoint Ms. Newman. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

#### Public Safety Foundation – One (1) Position

Mr. Murray Fant's term expired in May and he would like to serve again. Council Member Almond made a motion to reappoint Mr. Fant. Council Member James seconded the motion which was unanimously approved by roll call vote.

Mayor Partin reminded the audience that the City does have open positions on the Accommodations Tax Committee, Consolidated Board of Appeals and the Public Safety Foundation. She asked them to see Ms. Corder if they were interested in serving.

- C. Request by Events Committee to Amend By-Laws

Ms. Corder explained that Council approval was needed for the Cayce Events Committee to amend their By-Laws to reflect the meeting time change from 5:30pm to 5:45pm and to increase the number of members from nine to eleven. She explained that the Committee is a very active committee that is instrumental in putting on the Congaree Bluegrass Festival, Christmas in Cayce and the Caroling Along the Riverwalk event every year. The events the Committee put on are physically demanding and it would be beneficial to have more members to assist with the various events. Council Member Jenkins made a motion to approve the amendments to the By-Laws. Council Member James seconded the motion which was unanimously approved by roll call vote.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City  
And other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements  
between the City of Cayce and Lexington School District Two

Council Member Jenkins made a motion to move into Executive Session to discuss the matters above. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

#### **VII. B.**

Council Member James made a motion to authorize the City Manager to negotiate as discussed in reference to the new sewer line that was installed and deeded back to the City. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

There being no further business, Council Member James made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:26 p.m.



  
\_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

  
\_\_\_\_\_  
Mendy C. Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE  
MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW  
PRIOR TO THE START OF THE MEETING.\* *THANK YOU.*

## COUNCIL MEETING SPEAKERS' LIST

Date of Meeting     June 3, 2014    

Name	Address	Agenda Item
<del>Russell</del> MATT CANNON	1118 BLAKE DR.	MONITORING S + MUSE
RUSSELL CANN	1120 BLAKE DR	"
DORCEY NATTIER	1111 BLAKE DR	"
RUSSELL LONG	900 K AVE	TAX
Carol Bowles	1402 Prentiss St	TAX
JAMIE CAMPBELL	1131 N AVE	TAX

V.C  
"  
"  
I.V.F  
"

**\*Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.